

14<sup>th</sup> July 2023

Dear Year 13 students, parents and legal guardians

I am writing to inform you of the arrangements for exam results day, **Thursday 17<sup>th</sup> August 2023**.

**You are invited to come into school to collect your exam results between 8:00am and 10am.** Please enter school through the pupil entrance and go directly to Sixth Form.

Many of you will know by that point from your university application if you have been successful. If you need any further guidance, we will be available to support you through clearing or ringing universities. Students who have apprenticeships will need to confirm with them that they are still viable.

***What are the changes to the grade boundaries?***

As in any year, grade boundaries for every specification will be set by the senior examiners after they have reviewed the work produced by students in the assessments. But those senior examiners will be guided in their decisions about where to set grade boundaries by information about the grades achieved in pre-pandemic years by cohorts of students, along with prior attainment data. That means the 2023 cohort will be protected in grading terms if their exam performance is a little lower than before the pandemic.

***What if I am not happy with my results; can I appeal?***

No. Any appeal is initially made by the school in advance of results being issued to you. If you wish to request a copy of your script or wish to request a clerical re-check or review of marking, school will advise you how to do this and the forms you need to complete. <https://www.jcq.org.uk/wp-content/uploads/2023/07/JCQ-Post-Results-Services.pdf>

***When do I get my actual exam certificates?***

Certificates are sent to schools about three months after results day. You can come into school in the first week of December to collect and sign for them or we can post them to you if you confirm your details. Any unclaimed certificates are generally only stored securely in school for two years, after this time we will return them to the respective exam boards.

***What if I get home and need to speak to someone?***

We will issue telephone numbers and email addresses on results day and we will have people available to help you throughout that day and the following week.

***I cannot pick my results up; what should I do?***

Please email Mrs Lightfoot and we will email your results to you on the day. Please be aware that it may be after 11am. [examoffice@hilbre.wirral.sch.uk](mailto:examoffice@hilbre.wirral.sch.uk)

If you have any other questions you can email me at school, [whiskerj@hilbre.wirral.sch.uk](mailto:whiskerj@hilbre.wirral.sch.uk), or to our Exams Officer, Mrs Lightfoot, [examoffice@hilbre.wirral.sch.uk](mailto:examoffice@hilbre.wirral.sch.uk) if you have any questions about the outline for the day. Any queries about Sixth Form recruitment should go to [sixthform@hilbre.wirral.sch.uk](mailto:sixthform@hilbre.wirral.sch.uk)

We look forward to seeing you all.

Kind regards.

Yours faithfully

**Jane Whisker**

**Deputy Headteacher - Curriculum & Standards**

## Deciding what to do after you've got your A/AS Level or GCSE results

### 1. Exam board reviews of results

**Review of marking:** exam boards review their marking to ensure your work was marked accurately in line with the mark scheme

**Review of moderation:** exam boards review the moderation of the coursework from your school or college to ensure it was done fairly, reliably and consistently

**Clerical re-check:** exam boards re-check that all marks have been included and added up correctly

### 2. Appeal

Your school or college can only request an appeal after the exam board has reviewed your result.

A preliminary appeal can take up to 42 calendar days. If your school or college believes the preliminary appeal has not addressed the issue, it can decide to submit an application for an appeal hearing and that can take up to 70 calendar days.

*Please note, appeals are not the first step in checking your grade.*

### 3. Exam Procedures Review Service (EPRS)

Your school or college can only ask the relevant regulator to review what the exam board has done after the exam board has completed the appeal hearing.

The EPRS will look at whether the exam board has followed the regulator's rules and its own procedures. It will not review your work and cannot change your grade. The relevant regulator can ask the exam board to look at your appeal again if they think the exam board made a mistake.

Not all qualifications are covered by the EPRS so please check the relevant regulator's website (Ofqual, CCEA Regulation or Qualifications Wales) for more information.

