



# **HILBRE HIGH SCHOOL HUMANITIES COLLEGE**

## **ADMISSIONS POLICY 6<sup>th</sup> FORM SEPTEMBER 2021 - JULY 2022**

Author:  
Name of Committee approved:  
Date ratified at Full Governors:  
Date to be reviewed:

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Full  
13<sup>th</sup> November 2019  
October 2020

## **Internal Students**

All students during the academic Year 11 at Hilbre High School who meet the entrance criteria suitable for the courses applied for and demonstrate commitment to their academic work, are entitled to a place in the 6<sup>th</sup> Form.

## **External Students**

The number of external applicants likely to be admitted is 10. The upper limit of Year 12 external applicants will be based, not on total Year 12 numbers projected for the following academic year, but on the projected number and size of the teaching groups. Taking into account choices for Year 12 study and vocational courses, applications will be refused where the school considers the size of teaching sets to be detrimental to the education of the group and where it is not financially or educationally desirable for the Governors to alter the balance of the school's staffing or to appoint additional staff.

Should applicants from suitably qualified external students exceed the number of places available, the following oversubscription criteria will apply:

### **Category 1: Looked After Children**

**Category 2: Exceptional Social/Medical Need** supporting evidence from a professional is required, such as a doctor or consultant for medical cases or a social worker, health visitor, housing officer, the police or probation officer for other social circumstances. Evidence must confirm the circumstances of the case and must set out why the student should attend Hilbre High School and why no other provision could meet the student's needs. Providing evidence does not guarantee a place and each case will be decided individually.

**Category 3: External students who have a sibling** in the school, up to and including Year 13, who will still be attending Hilbre High School at the time of application.

**Category 4: Students whose parents/carers** are currently teaching, administrative or support staff at Hilbre High School and have been employed for over 2 years.

**Category 5: External students;** the remaining places will be allocated on the basis of distance of permanent residence. Those living closer will be given higher priority.

## **Application Procedure**

A 6<sup>th</sup> Form Open Evening will be held during the autumn term of 2020 and all potential applicants are encouraged to attend. Please check the school website for further details nearer the time.

All application forms must be submitted by early January 2021. Applications received after this date will be placed on a waiting list. All information relating to applications is contained within the 6<sup>th</sup> Form prospectus, a copy of which can be found on the school website.

All applicants both internal and external will be interviewed February 2021 by a member of the 6<sup>th</sup> Form Leadership Team.

For successful applicants, students will be notified in writing by spring break 2021. All applicants who have been offered a place must attend the enrolment for courses on GCSE

results day. Should a student fail to do so the school reserves the right to withdraw the offer of a place in the 6<sup>th</sup> Form. If students are unable to make this day they must ensure they make an appointment with the 6<sup>th</sup> Form Leadership Team prior to the end of the summer term 2021.

Students will then start on the first day of the autumn term 2021.

### **Admission Requirements**

Admission to particular courses will depend upon availability of places and a student's prior attainment in their Level 2 courses. Our policy is to ensure that students accepted into the 6<sup>th</sup> Form can be placed in appropriate courses where they are likely to succeed. For this reason the following entry criteria apply to the courses offered. If an applicant does not meet the criteria the school reserves the right to use its discretion, based on the school's knowledge of that applicant, to offer a place to that applicant.

### **Level 3 Courses**

#### **A Level and vocational**

Students need to be on full time courses; this means students should be following 3 courses. Students with additional needs may be allowed to follow 2 courses but this will be after consultation with the 6<sup>th</sup> Form Leadership Team.

Students following 3 or 4 A Level courses:

The requirements for entry into the 6<sup>th</sup> Form for September 2021 are 6 subjects graded 9-4 (or equivalent vocational grade) for new specifications of C and above for subjects grading in this manner. Students need to have at least 3 subjects graded 5-9 or equivalent. Students who meet these criteria will be expected to study at least 3 subjects in Year 12.

Students following a mixture of A Level and vocational courses:

The requirements for entry into the 6<sup>th</sup> Form for September 2021 are 5 subjects graded 9-4 (or equivalent vocational grade) for new specifications of C and above for subjects grading in this manner. Students need to have at least 2 subjects graded 5-9 or equivalent. Students who meet these criteria will be expected to study at least 2 subjects and a vocational course in Year 12.

Students following only vocational courses:

The requirements for entry into the 6<sup>th</sup> Form for September 2021 are 5 subjects graded 9-4 (or equivalent vocational grade) for new specifications of C and above for subjects grading in this manner. Students who meet these criteria will be expected to study 3 vocational subjects.

### **Foundation Year**

Students who achieve 4 Level 2 subjects graded 4 or above will be enrolled onto our Foundation Year. This will provide an opportunity for students to gain further good passes on Level 2 courses, including English and Maths. Students will also be expected to undertake work experience.

## **Resit GCSE English and Maths**

It is a requirement that students who do not have at least a GCSE grade 4 or above in English and/or Maths will need to continue to follow these courses until these grades are achieved. Poor attendance to these lessons will lead to the termination of a student's place in the 6<sup>th</sup> Form.

## **Progression from Year 12 to Year 13**

Students should achieve a minimum of a D grade in their subjects during the school internal examinations and also pass the first year of their vocational course, where applicable. In exceptional circumstances students who achieve less than this may be able to re-sit Year 12. However these 'exceptional circumstances' are likely to include situations in which students achieve significantly less than their predicted grades due to reasons that were out of their control.

Students achieving an E grade at the end of Year 12 will be interviewed by the 6<sup>th</sup> Form Leadership Team who will assess their suitability for, and likelihood of, success at A Level. The requirement for students to be on a full time course applies in the same way as for Year 12 courses.

## **Age Limits**

Students can only begin a course if they are under 19 years of age on the first day of term for the ensuing academic year. This means students may start Year 12, 13 or 14, but may not continue the course or start a subsequent year if they will then be 19 years of age at the start of the next year.

Hilbre High School is unable to admit external students into the 6<sup>th</sup> Form if they are Year 14 students or have completed 2 years of 6<sup>th</sup> Form education at another institution.

## **Eligibility Criteria**

Entrance into the 6<sup>th</sup> Form is subject to the regulations regarding nationality, residency status and eligibility for study in UK school 6<sup>th</sup> Forms that apply at the time. Currently students can be admitted into the 6<sup>th</sup> Form if:

1. They are British Citizens and/or EU nationals.
2. Non- EU nationals can be admitted into the 6<sup>th</sup> Form if, for example:
  - They have 'exceptional' or 'indefinite leave to remain' in this country.
  - They have refugee status.
  - This policy was written prior to confirmation of the Brexit details and any changes in legislation around eligibility to study in the UK will take precedent over this policy.

## **Waiting List Criteria**

Applicants based on a waiting list will reflect the over-subscription criteria used when there are more applicants than places. Applicant's availability to attend the GCSE day enrolment or the availability of certain courses may decide if they are offered a place.